This form is designed to assist in formulating and recording an accurate appraisal of the individual’s effort toward fulfilling the requirements related to his/her activity. The evaluation should be based on the following rating system:

<table>
<thead>
<tr>
<th></th>
<th>S</th>
<th>Satisfactory</th>
<th></th>
<th>N.I.</th>
<th>Needs Improvement</th>
<th></th>
<th>NA.</th>
<th>Not Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NO</td>
<td>Not Observed</td>
<td></td>
<td>U</td>
<td>Unsatisfactory</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Evaluation Criteria:**

1. Complies with school and district policies.
2. Cooperates with school administration.
3. Cooperates with school staff.
4. Maintains good rapport with students.
5. Ensures that any volunteers are properly registered with the District
6. Provides appropriate supervision to students.
7. Follows procedures when conducting a fundraiser.
8. Builds and maintains positive relationships with parents/community.

☐ Recommended for rehire next year      ☐ Not recommended for rehire next year  
(Subject to Athletic/Activity Program Needs – Article IV, Section 2 – 2.1, NKAAA Contract)

Comments:

Employee:______________________________  Date:______________________________

Principal:______________________________  Date:______________________________