

North Kitsap School Board Retreat
Saturday, December 13, 2014
Student Support Center
18360 Caldart Ave
Poulsbo, WA 98370
9:00 a.m. to 3 p.m.
MINUTES

1. Board Operating Principles (2 hours)

Alan Burke, the Executive Director of WSSDA facilitated the meeting for the Board.

1.1 Operating Principles and Procedures

In 2011 WSSDA created a brochure "Serving on your local School Board" which outlines the recommendations for an effective board. Auburn School District has a very good model of operating procedures that would be good to emulate. The Iowa School Board created a set of principles that includes: consistently expressing the belief that all students can learn and that schools could teach all students, ability to clearly describe the purposes and processes of school improvement efforts and identify the Board's role in supporting those efforts, use data and other information on student needs and results to make decisions, and involve the community. Characteristics of high performing boards: they know what their job is, they function at the level of policy, they create their own governing culture, they follow the rules, they plan their own work, they have a long term vision, they focus on outcomes, they understand the separation of responsibility between the board and the superintendent, they deal consistently and fairly with others and with the superintendent, they operate efficiently, they never embarrass themselves or their organization, and they are in touch with their "owners".

The Board of Directors likes the Northeast Washington ESD 101 Board/Superintendent Team Operating Principles and would develop a work group (Beth and Scott) to create one that works for the North Kitsap School Board. Director Henden question whether the work group would violate the OPMA and Superintendent Page assured him it would not. WSSDA School Board standards will also be incorporated into the Operating Principles. The standards include values and ethical behavior, leadership, communication, professional development, and accountability.

1.2 Board Decisions

The Board works together as a whole. There can be differences of opinion but the final decision of the board needs to be supported by all board members. Director Henden does not agree with this.

1.3 Board Development Training

Cindy Webster-Martinson would like to participate in Leadership WSSDA. The Board supports Cindy Webster-Martinson's participation. The cost of participation is \$750.

1.4 Board Leadership

Jamie Vollmer video was shown.

1.5 Board Responsibilities/day to day business

Trust is vital between the Board members, Superintendent, Administrators and staff. It is requested that if Directors would like to visit schools the Secondary or Elementary Directors be notified before the visit.

2. Board Self Evaluation (1 hour)

The evaluation would be completed annually in January. The WSSDA self-assessment will be used whether the Board is meeting the educational standards. Another evaluation will be created that includes setting measurable goals and the progress toward the goals.

3. Strategic Plan (1 hour)

The strategic plan is meant to be an organic living document that continues to be worked on. A brochure was added to the website and a timeline on how the strategic plan was developed. One of the strategic directions is to improve public engagement. Getting meaningful and helpful information from the public is important. A contract is being entered into with Thought Exchange that is becoming very popular in the United States to help create the survey and evaluate the responses. The first survey will be sent out in January or February. The software will be purchased for future use as well. The administrators have been working toward the goals and action plans and have been doing a great job and making a lot of progress. Graduation rates were discussed as well as the NKSD graduation rate ranking within the state and within comparable Districts to NKSD. STAR Math and Reading statistics amongst the elementary schools and middle schools were reviewed and discussed. Curriculum is important in student success and will be incorporated as part of the strategic plan. The District Office would like to add 1.5 Administrators to assist with the work of the District.

The Board would support the additional staff to assist with the work within the District.

4. Safety & Security (30 minutes)

4.1 Discipline

The Board would like to be notified by the Superintendent when students are expelled and the reason for the expulsion.

4.2 Drug & Alcohol Prevention

This topic will be discussed at the next retreat or study session.

5. Community Engagement (30 minutes)

This topic item will be discussed at the next retreat or study session.

6. Outline Retreat Dates for Remainder of Year (15 minutes)

This topic will be discussed at the next retreat or study session.

8. Executive Session (15 minutes)

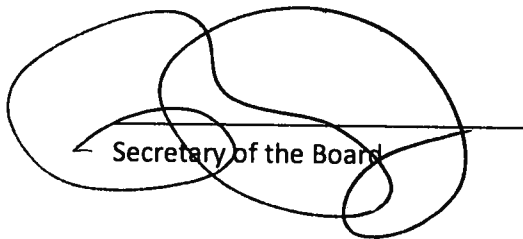
There will be an executive session to discuss personnel negotiations and is expected to last approximately 15 minutes.

The public meeting was adjourned and the executive session was opened 2:50 p.m.
The executive session was adjourned and the public session opened 3:04 p.m.


Beth Worthington made a motion to adjourn the meeting at 3:05 p.m. and Cindy Webster-Martinson seconded the motion.

The meeting was adjourned at 3:05 p.m.

The meeting minutes were approved as written by:



Secretary of the Board



School Board President