

North Kitsap School District #400
Regular Meeting of the Board of Directors
February 26, 2015
Kingston High School
26201 Siyaya Ave NE
Kingston, WA 98346

MINUTES

Board Members

Beth Worthington, President

Cindy Webster-Martinson, Vice President and Legislative Representative

Bill Webb, Director

Scott Henden, Director

Bruce Christen, Director

Patty Page, Superintendent

Kori Henry, Recording Secretary

1. Call to Order 5:15 p.m.

2. Study Session: School Improvement Plans (Secondary)

- Kingston High School: Currently 90% of seniors are on track to graduate in June, the remaining 10% continue to work through completion plans, including credit retrieval, tutorial, and weekly meetings. Currently 94% of sophomores are on track to graduate with their class. Sophomores not on track continue to work with their care team, including credit retrieval, goal setting, and weekly meetings. Math teachers are administering formative assessments and utilizing flexible groupings to respond to individual student learning needs and to adjust instruction. Common Core alignment is continually being worked on.
- North Kitsap High School: added specific intervention supports and tracking for individual students. Seniors are tracked for graduation. Student not projected to graduate have their individual schedules adjusted based on 1st term grades, test scores, and attendance. To achieve the math goal math class sizes have been reduced, added math intervention support, and currently using STAR data.
- Kingston Middle School: In STAR reading students at or above benchmark grew for 6th and 7th grades. In 8th grade students fell from 134 at benchmark in fall to 133 at benchmark in winter. The teachers are working together to see what can be done to assist the 8th graders in reading instruction. Reading specialists could be added to the middle schools for support. In math all grades saw an increase in students at or above benchmark in the winter and the interventions have been very successful.
- Poulsbo Middle School: The percentage of students at or above benchmark for STAR reading remained the same for 6th and 8th graders from fall to winter. The student sample sizes were smaller due to higher student's absence rate. Reading is a concern and a focus for improvement. The percentage of 7th graders at or above benchmark went up 2% for 7th graders. The percentage of students at or above in STAR math improved for all grades.

- The Board would like to know how they can support the school especially in improving reading.

The regular meeting will reconvene at 6:00 p.m.

3. Pledge of Allegiance

4. Agenda Changes

None

5. Communications

5.1 Kingston High School Presentation

The Kingston High School Drama Students gave a short presentation of their upcoming play “You’re a Good Man Charlie Brown”.

5.2 Superintendent Comments

- Thank you to Christy and the Kingston High School staff to have us here tonight and thanks to the drama students for their performance.
- It is good to be back. I have been attending staff chats and it is great to answer staffs questions.
- We are in the process of developing the budget and building the strategic work plans that will eventually have budget numbers with them.
- I was able to go to NKHS last night to listen to students preparing for the solo ensemble, which many prepare for outside of school. Saturday night Beth, Paula, Rachel, and I all attended the Band Boosters auction. Several students are performing at the solo ensemble and the jazz band was playing at the auction.
- A final meeting of the Long Range Planning committee was held. The ESD is working on the final draft of the plan and is adding in running start students to the enrollment projections. .
- Thank you, Cindy and Scott for attending our candidate forum last night for the Poulsbo Middle School Principalship there were three candidates. At the next meeting there will be a recommendation for hiring. There were 18 members on the interview team.

5.3 Public Comments

Life Savers club members discussed what there club is and what it provides the students at North Kitsap High School.

Loretta Byrnes made public comments regarding the school improvement plans.

5.4 Deborah Simon Presentation

A short presentation on Highly Capable Native American students was given by Deborah Simon.

5.5 Student Representatives

Gillian Grennan: We have a sister school program in France, which both schools have had student visit the sister school to learn more about the others customs and cultures.

It is really fun. Saturday the girl's basketball team is playing in Yakima in State Finals. A fan bus will be going to the game to support them. We had the Winter Dance this past Friday from 8:30-10:30pm hosted by a student DJ. The dance went well and was really fun. ASB will start focusing on Suicide prevention. Bracelets and packets with resources have been passed out to all the students.

Jack Larson: Kingston has a suicide prevention group that talk about any encounters of suicide and there are about 10 people involved. There is a dance in the process of being planned. Spring sports try outs are next week and senior seminar is coming up.

5.6 Board Comments:

Bruce Christen: Success and achievement are different. Achievements are tangible and can be noticed. Success is what is internalized by the person and is what is achieved by the process and empowerment. When people focus on success, achievement will take care of itself. Health and happiness are correlated to success. Cultivating attitude of success is needed at the schools and our mission statement is all about success.

Bill Webb: I heard you Loretta. I am not sure I agree with all of your statements. We spend too much money on a small group of kids and leave the middle group behind. We need to be careful about spending money on sub categories or groups because it takes away from the bulk of the rest of the students. I did hear you and I did have some similar thoughts on the things you said.

Beth Worthington: I went to the League of Women Voters brunch and they are celebrating 95 years. They suggested that we need to look at laws to support families and to strengthen social safety nets. The Seattle Mayor is urging business leaders to support and lobby for more mental health services. Kitsap County is also struggling with mental health issues. Washington State is below the 40% average in the nation for mental health services. I had the opportunity to visit Suquamish, Poulsbo Elementary, and Poulsbo Middle Schools and am looking forward to visiting Kingston High School, North Kitsap High School, and Kingston Middle School. Then I will have made the whole circuit of schools. I had the chance to attend the Kingston High School Art Showcase and saw photography, drama presentations, and debate. It was very interesting watching these students debate it was wonderful. I attended the Band Booster auction, visited with the Director of Special Education to better understand their program, and I attended the Kingston Athletic Booster meeting.

Cindy Webster-Martinson: I attended the Inter-Tribal Education Department committee meeting and it was at Port Gamble on the 17th. I attended as a Suquamish Tribal Representative. The constitution, and bylaws were reviewed and Terry did a great job going through all of them so they could be properly updated. Terry will be preparing a draft for approval by all parties. I attended the long range facility planning committee meeting also on the 17th. It appeared to me that even opening Bredablik we would still be at 134% capacity. Reducing class sizes is something that should be a priority of our district so I think we will need to expand our capacity. I attended my first Leadership WSSDA class on the 20th and 21st and it was about leadership for influence, and it was packed with a lot of information in a short time frame. There were several speakers. On Saturday there was a speaker panel that provided great insight to leadership. After our

meeting with Randy Dorn they asked if we could have a picture with him and he said sure, come on back so we went behind his desk and I was right behind his chair and he pulled back the chair and said have a seat. It was cool and we had a nice picture taken. I also attended the candidate forum for the Poulsbo Middle School Principal and I was very impressed with all three as they all have great experience. Even though I had a personal favorite I would support whoever the administration selects.

Scott Henden: I apologize for being late. I attended the candidate forum last night for the Poulsbo Middle School Principal. All of the candidates were good and I look forward to the selection. I like to see the kids going to college and it is nice to have room in the community for these young men and women for trades. Encouraging them to step out into trades is important and the school provides expectations to be to class on time and to be involved in sports and part of a team help these kids.

5.7 Legislative Report- Cindy Webster-Martinson

Again there has been a lot of movement in education bills:

- The House Education and the Workforce Committee approved HR 5, the Student Success Act. In Washington state, it went again down party lines, passing 6 (D) to 4 (R) on 2/25. However, it is noted that there is little chance of this being enacted.
- HB 1511 requires the state's tribal history, culture, and government be taught in all public schools. 2/12 Rules 2 Review.
- HB 1805 specifies that a minimum of six hours qualifies as a school day. Late start and early release partial days are prohibited. Waivers are available from the State Board of Education. The hearing was scheduled for 2/9. No action taken.
- HB 1864 requires OSPI to develop a comprehensive career and college readiness program, pending funding in the budget. 2/20 Referred to Appropriations. 1st Substitute Bill passed, subject to availability of funds.
- HB 1941 allows for simple majority passage of bonds in November. It has been referred to House Education. Public Hearing 2/16, no current update.
- HB 2023 changes the deadline for notice of nonrenewal of contracts for certificated employees from May 15th to the end of the regular legislative session each year. 2/19 passed, 2/20 Rules 2 Review.
- SB 5744 addresses reductions in force. Passed 2/18, Rules Committee 2nd Reading.
- SB 5749 requires the use of student assessment results, when relevant, in teacher and principal evaluation, and in RIF decisions, beginning in 2016-17.
- Senate EL and K-12 Hearing was February 10th, no current update. SHB 1295 Breakfast After the Bell passed. 2/24 Public Hearing in House Committee on Appropriations, 2/26 Executive session in House Committee on Appropriations.
- HB 1684 Charges for cost of providing public records in response to public records requests. 2/19 1st Substitute Bill passed; 2/20 referred to Appropriations; 2/26 Public Hearing.
- HB 1709 Permanent System for the Payment of Impact Fees. 2/19 1st Substitute Bill passed, 2/20 referred to Rules 2 review.

- HB 1770 Alternative teacher certification to requirements for expectations for program outcomes. 2/19 Passed, 2/20 Rules 2 Review.
- HB 1785 Delinks passage of statewide tests from graduation requirement. 2/19 Majority do pass; 2/20 Referred to Appropriations.
- HB 1947 Establishes commission to create a plan and give reports on expanding learning opportunities to improve education outcomes for students with disabilities and special needs students. 2/19 1st Substitute Bill do pass, 2/20 Referred to Appropriations, 2/26 Public Hearing in House Committee on Appropriations.
- SB 5803 Notification to parents when students are below 3rd grade statewide English Language Arts assessment. 2/19 1st Substitute Bill Do Pass, 2/26 2nd Reading by Rules Committee.
- SB 5252 Creating three pilot programs to implement regional school safety and security centers. 2/4 Referred to Ways and Means, 2/19 1st Substitute Bill passed, 2/20 Referred to Appropriations.
- SB 5859 Adjusts school construction funding formulas to the actual costs of construction and to average square feet per student. 2/23 Public Hearing in Senate Ways and Means.
- SB 5922 Requires school districts to make a variety of appropriate program services available to students who participate in school district programs for highly capable students. 2/19 Public hearing in Senate Committee on Early Learning and K-12 Education.

I am glad to see things moving, but impatiently waiting for budget debate.

6. Action

6.1 Consent Agenda

Bill Webb makes a motion to accept the consent agenda items 6.1.1 through 6.1.6. Cindy Webster-Martinson seconds the motion. The motion was approved unanimously by the Board.

- 6.1.1** The regular meeting minutes of February 12, 2015 were approved by the Board as written.
- 6.1.2** The special retreat meeting minutes of February 7, 2015 were approved by the Board as written.
- 6.1.3** General Fund Vouchers 110654-110728 and Payroll through February 13, 2015 in the amount of \$617,409.31 and ASB Fund Vouchers 42869-42899 in the amount of \$50,377.75 were approved by the Board.
- 6.1.4** Personnel Recommendations were approved by the Board as recommended.
- 6.1.5** Policies 3115, 3210, 3231, 3510, 5010, and 5011 are approved by the Board as written.

6.1.6 AMN Healthcare contract for Special Education Occupational Therapy services is approved by the Board as recommended.

6.2 Policy 2410 High School Graduation Requirements- Jeff Sweeney

Policy 2410 has been updated to allow for the one year waiver and to start the 24 credit requirement for the graduating class of 2020 and to make the recommended changes by WSSDA.

Bill Webb makes a motion to approve policy 2410 as amended. Scott Henden seconds the motion. The motion was withdrawn by Bill Webb.

Make the changes to WA State history requirements for out of state students. The 2 lab classes are required for 2019 students not for 2015. Correct the policy and bring back to the next meeting for approval.

6.3 2015/2016 Enrollment Projections

The projected enrollment is based on February 2015 enrollment data. Three separate cohort survival projections were created. Anticipated enrollment ranges from 5,610 FTE to 5,666 FTE. 5,626 is the mid-range enrollment.

Bill Webb makes a motion to adopt the median enrollment projection for an enrollment basis and remain with the current staffing levels by number. Scott Henden seconds the motion. The motion was discussed, voted on and the vote was approved unanimously.

7. Management

7.1 Reports

7.1.1 Budget Status Report, January- Paula Bailey

The expenditures in January were below budget. Spending through January 2015 is \$492,000 (2.02%) greater than the same time period in 2013-2015, at the current rate of spending the fund balance will continue to grow. Spending adjustments are necessary to keep this growth from occurring. Revenue adjustments in Basic and Special Education totaling -\$159,440 were processed with January's apportionment. Actual expenditures year to date are \$24,503,532, budgeted expenditures year to date are \$25,623,405 a difference of \$(819,872). Actual revenues year to date are \$27,084,918, budgeted revenues year to date are \$26,733,913 a difference of \$638,610. January's enrollment indicates 20.3 FTE less than budget for the year. January's enrollment was not as high as budget, it is 17 FTE higher than the historical trends would indicate for the month of January.

7.1.2 Special Education Program Update- Rachel Davenport

There are currently 52.59 certificated staff members, and 900.12 classified Para Educator staff member hours for Special Education. Population of the district is going down as well as the special education population. Total budgeted expense totals \$3,553,663.03. Based on year to date spending and projections of encumbrance special education should be within budgetary constraints for the

2014-2015 school year. Initial referrals for Special Education have gone down this year and some of the students moved to Chief Kitsap Academy. The special education steering committee is discussing topics of interest for our district including; continuum of service, placement of students, and administrative and general education teacher knowledge base. Goalview is in the second year of use, and all employees have been trained on using the system. Easy Trac is the new Medicaid billing system. PLC time continues to be a positive use of time, and district has provided professional development for the special education teachers.

Superintendent Page: Kudos to Rachel and her staff, they have done a great job with the Special Education Program and they are really looking at interventions. Our General Education staff is also doing a great job with the special education students as well.

7.1.3 504 Program Update- Wayne Massie

When a student is determined to have a disability, limiting major life activity or an impairment through an evaluation process, a 504 accommodation plan must be completed. Plans are reviewed on an annual basis. Counselors serve as the 504 coordinators for each building. There are currently 134 students that have 504 plans. Students on 504 plans constitute 2.3% of our district population. The only source of funds for the 504 program is district dollars there is no state or federal monies for this program. Expenditures for the 2013-2014 school year were \$52,846, for the current year to date it is \$16,024. Work continues to streamline the 504 process between the counselors at the building level and the nursing team who are required to include Individual Health Plans. A small number of students who have IHP's also need the academic accommodations afforded under the 504 program. Next year the Special Education Department will be taking over the 504 program.

7.1.4 2015-2016 School Calendar Recommendations- Jeff Sweeney

- Choice A has a school start date of September 9th, and an end date of June 22nd.
- Choice B has a school start date of September 2nd, and an end date of June 16th.

The calendar that starts before Labor Day matches CK and Bainbridge.

The Board would like to send the decision out to the staff and community for input.

8. Board Meeting Evaluation

A form was completed and filled out by each Board member and will be discussed at the Board retreat on March 7th.

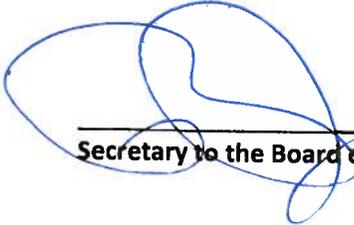
9. Agenda Planning

Agenda item 6.1.6 will be added as an action item for discussion, and policy 2410 will be added as an action item. Add a report for High School seniors leaving without a full day of instruction and early graduation.

11. Adjournment

Scott Henden made a motion to adjourn the meeting Bill Webb seconds the motion and the meeting was adjourned at 9:30p.m.

The regular meeting adjourned at 9:30p.m.



Secretary to the Board of Directors



Board President