

### BOARD MEMBER EXPENSES

The actual expenses of board members while traveling to and from and attending board meetings may be paid. Board members will use discretion in accruing actual expenses for which they will seek reimbursement. The expenses of board members who attend conferences, meetings, or trainings as representatives of the district may be paid. Such expenses for conferences or trainings may be paid in advance. A director may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for such services as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Cross References: Policy 6212  
Policy 6213

Charge Card  
Reimbursement for Travel

Legal References: RCW 28A.320.050

Reimbursement of expenses of directors, other schools representatives, and the superintendent candidates -- Advancing anticipated expenses-

RCW 43.03.170

Advance payment of travel expenses -- Advance warrants --Issuance -- Limitations-

Management Resources:

*Policy & Legal News*, February 2013 Policy Revisions

Revised: February 13, 2014  
1000 Series Adopted March 11, 1999  
North Kitsap School District