



MEMORANDUM OF UNDERSTANDING  
 Between Olympic Educational Service District 114  
 105 National Ave N.  
 Bremerton, WA 98312  
 (Hereinafter referred to as the OESD)  
 and the following District/Governmental Agency

MOU # <b>CIA – CASTL 2017-18 – NKSD</b>
OESD Contact: <b>Wendy McComb</b>
Contract Amount: not to exceed <b>\$1,636.00</b>
Acct Code: <b>5959 21 7200 069 3300</b>

Name (District/Agency):	<u>North Kitsap School District</u>	Telephone #:	<u>360.779.8704</u>
Mailing Address:	<u>18360 Caldart Ave. N.</u>	Fax #:	<u>360.697.3175</u>
	<u>Poulsbo, WA 98370</u>	Email:	<u><a href="mailto:jrhoads@nkschools.org">jrhoads@nkschools.org</a></u> <u><a href="mailto:levans@nkschools.org">levans@nkschools.org</a></u>

In consideration of the promises and conditions and contained herein, the OESD and District/Agency do agree as follows:

1. The service to be performed by the District/Agency, to the satisfaction of the OESD Superintendent or Designee is:
 

**Teachers from participating district will participate in the Collaboration for Ambitious Science Teacher Leadership (CASTL) project in August 2018. Teacher has a choice of two different sessions, please see “Scope of Work” attached.**

  - a) The contract start date is **August 8, 2018** and the end date is **August 15, 2018**.
  - b) By accepting this funding, the District/Agency agrees to adhere to the budget and budget provisions and the responsibilities outlined in the attached scope of work.
  - c) This contract is supported by federal funds (CFDA for this contract is   n/a  ).
  - d) All billings sent to OESD 114 will need to be accompanied by a transaction recap covering the billing cycle before payment will be made. **FINAL INVOICE MUST BE RECEIVED PRIOR TO 30 days after end of program (Sept 15, 2018)**.
2. The responsibilities of the OESD are:
  - a) PAYMENT: **A total based on the information on the Scope of Work, in any event not to exceed: One thousand, six hundred and thirty-six dollars and no cents (\$1636.00).**
  - b) Payment of fee will follow (1) Proof of completion of above activities and (2) OESD Board approval (if applicable). Proof of completion of activities must be received by the OESD by the 5<sup>th</sup> of the month in order for payment to occur at the end of the month. Otherwise, payment will not occur until the following month.
3. No alternation of the terms of this Agreement and no oral agreements, unless made in writing between the parties hereto, shall be binding.
4. Independent contract status of District/Agency: District/Agency shall perform all duties pursuant to this Agreement as an Independent Contractor. The OESD shall not control or supervise the manner in which this agreement is performed nor withhold or pay any taxes on behalf of the District/Agency.
5. Cancellation:
  - a) Either party may submit written cancellation of this contract to the other party 30 days or more prior to the date(s) of service mentioned in Item 1.
  - b) If the contractor cancels this contract less than 30 days prior to the date(s) of service, Contractor may be charged for any losses incurred by the OESD due to the cancellation.
6. Applicable Law: This Agreement shall be governed by the laws of the state of Washington; OESD complies with all state and federal rules and regulations and does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, age, sex, marital status, or the presence of any sensory, mental, or physical disability. This holds true for all district employment and opportunities, and service delivery systems. Inquiries regarding compliance and/or grievance procedures may be directed to the Human Resources Office, (360) 478-6880.
7. All District/Agency providing services to minors must have valid liability insurance coverage. Upon request by OESD 114, District/Agency must be able to show evidence of such coverage.
8. Conflict of Interest: The District/Agency recognizes that compensation from more than one political subdivision of the state of Washington for the same hours worked is illegal. When the District/Agency qualifies as an employee in another organization, that organization should be reimbursed for hours in which the employee earned compensation as a District/Agency.
9. All Products remain the property of OESD 114.
10. By signing this agreement, the District/Agency certifies that they are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this agreement by any Federal department or agency.

North Kitsap School District  
 By: \_\_\_\_\_  
 Dr. Laurynn Evans, Superintendent

Olympic ESD 114  
 By: \_\_\_\_\_  
 Gregory J. Lynch, Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Initials: Susan Zetty: \_\_\_\_\_ Susan Jung Lathrop: \_\_\_\_\_ Monica Hunsaker: \_\_\_\_\_ Tina Schulz: \_\_\_\_\_

## Collaboration for Ambitious Science Teacher Learning (CASTL)

### Scope of Work

The Collaboration for Ambitious Science Teaching and Learning (CASTL) is a network of science educators that supports and expands upon the teaching practices that comprise Ambitious Science Teaching. The network focuses on how to engage students in developing models and explanations for rich science phenomena and learning about the practices that make up Ambitious Science Teaching. Olympic ESD providing training on this program.

Teacher participant from North Kitsap School District is: Rhonda Rusk

There are two different sessions during August 2018. Olympic region elementary teachers can choose from either of these locations, but middle and high school teacher should attend the Anacortes event.

August 8, 9 & 10, 2018      Tacoma (Wainwright Intermediate School)

- This session will be for elementary teachers only

August 13, 14 & 15, 2018      Anacortes (NWESD 189)

- This session is for all grade levels.

The participating teacher will pay their own costs for transportation, meals, and lodging (see below for reimbursement procedures),

The district will be provided a flat fee to be paid to participating teachers, which is formulated to include:

- Reimbursement for participating teachers' travel expenses (noted above), including an estimate for mileage at .545 per mile, ferry or bridge tolls, state per diem for meals, and state per diem plus tax for lodging. The amount for travel will depend on which location the teacher attends
- Teacher stipend in the amount of \$600 for the three days and \$200 for unit/assessment task/student work samples
- Total payment for each teacher who attends the Tacoma training will be: \$1,562.23
- Total payment for each teacher who attends the Anacortes training will be: \$1,635.05

The district will receive a sign-in sheet from the OESD, listing the teachers who attended at each location. Using that information, the district will invoice OESD no later than 30 days after the last day of the event. A purchase order from the OESD for the maximum possible payments will be provided to the district.

Mileage logs and receipts are not required when submitting invoice.

*In addition, participating teachers may opt to use three (3) substitute during the course of the 2018-19 school year for practicum. If participating teachers take this option, the district shall invoice OESD (using the district normal substitute rate) as soon after the substitute days are used as possible. Funding for the substitute reimbursement will fall in the 2018-19 fiscal year.*