

**North Kitsap School District #400
Special Meeting of the Board of Directors
August 10, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370**

MINUTES

Board Members Present:

Beth Worthington, President, and Legislative Representative

Glen Robbins, Vice President

Rick Eckert, Director

Jim Almond, Director

Cindy Webster-Martinson, Director

Dr. Laurynn Evans, Superintendent

Kori Henry, Recording Secretary

August 10, 2018

Call to order at 9:00 a.m.

1. Introductions & Session Objectives

Introductions were made and session objectives for the day were discussed.

2. Communication Overview

Common understanding (goals), common expectations (responsibilities), common foundation (operating principles), and access and transparency. Budget timelines, and development of a budget plan were discussed.

3. Roles & Responsibilities

a. Roles: Governance vs. Management- Discussed common expectations and operating principles.

b. Responsibilities; WSSDA Board Standards, Vision & Accountability

4. Operating Protocols

a. Review and re-evaluate- Operating principles define the beliefs, values, and methods of working together. Discussion on operating protocols.

5. Lunch

6. Goals

a. Discussion on goals: Board, District, and Superintendent. The district goal is the strategic plan, and the board and superintendent goals support the district goals.

b. Calendaring discussion.

7. Superintendent Evaluation

- a. The board examined two models/tools for superintendent evaluation.
- b. The board reviewed a sample timeline for superintendent evaluation, and best practices in scheduling the steps and communication for superintendent evaluation.

8. Board Q & A

Items that needs to worked on and discussed or reviewed: fund balance policy in September/October, policy on parameters around budget, update board goals based on WSSDA standards, develop calendar and process for superintendent evaluation, consultant to provide board with document on trust, and hire consultant to further the work regarding superintendent/board relationships.

9. Adjournment at 5:30 p.m.

The regular meeting adjourned at 5:30 p.m.

Reconvene at 9:00 a.m. August 11, 2018

August 11, 2018

Open Meeting at 9:00 a.m.

1. **Exempt/Closed session per 42.30.140 collective bargaining.**
2. **The meeting adjourned at 11:00 a.m.**

The meeting minutes were approved by the board as written by:



Secretary to the Board of Directors



Board President