

North Kitsap School District #400
Regular Meeting of the Board of Directors
December 13, 2018
District Office
18360 Caldart Avenue NE
Poulsbo, WA 98370

MINUTES

Board Members Present:

Cindy Webster-Martinson, President
Rick Eckert, Vice President
Beth Worthington, Legislative Representative
Jim Almond, Director
Glen Robbins, Director

Dr. Laurynn Evans, Superintendent
Kori Henry, Recording Secretary

1. Call to Order at 5:00 p.m.

2. Study Session: Policies 2190, 3122, 3143, 3144, 3241, 5406, 6000, 6100, 6210, 6220, 6230, 6500, 6610, 6630

Dr. Evans and the District Service Council provided the board with WSSDA recommended revisions to policies 2190, 3122, 3143, 3144, 3241, 5406, 6000, 6100, 6210, 6220, 6230, 6500, 6610, and 6630 for their review and answered board questions.

The board would like to have the following questions answered:

- Policy 3122 page 3 are kids allowed to make up work for unexcused absences as well as excused absences?
- Policy 3122 do one period absences combine into full day absences, and does Skyward combine one period absences into full day absences?
- Policy 6100 why is similar language removed from state revenue yet kept in federal revenues, please clarify with WSSDA.
- Policy 6220 clarify with WSSDA about whether I. A. 3. is required and the source of the addition.

3. Pledge of Allegiance led by Gayl Teneyck

4. Agenda Changes

There were no changes to the agenda.

5. Communications

5.1 Recognitions: Fall Sports and Activities

The board of directors recognized the outstanding achievement of students and staff who participated in fall sports and activities.

5.2 Public Comments

Gayl Teneyck made public comments regarding the schedule committees work on same schedules for both high schools.

5.3 Superintendent Comments

- Dr. Evans celebrated with the North Kitsap Schools Foundation in awarding \$76,000 in grants to our school district, including \$10,000 for FIRST robotics.
- Dr. Evans attend the WSSDA Annual Conference with the school board in Spokane.
- Dr. Evans has been working on posting key administrative positions within the district.
- Dr. Evans has been working on formalizing Signature Programs, and a FIRST Robotics program.
- Dr. Evans attended the OESD legislative meeting with members of the board.
- Dr. Evans met with Senator Rolfes and Beth Worthington to tour a few of our school sites.
- The Board will be meeting with Performance Fact tomorrow to begin the strategic planning process.
- Dr. Evans thanked all staff, administrators, and the board for all the work happening around the district and wishes everyone happy holidays.

5.4 Student Representatives

Audrey Cole, Student Representative from North Kitsap High School provided an update on ASB purchasing large tv's for the gym. Vike Night was held along with a dodge ball competition. ASB has been focusing on committee work. Audrey Cole also provided an update on winter sports, and activities.

5.5 Legislative Representatives

November and December are typically months were things begin to warm up and is also a time when we invite local representatives to visit our school district. Beth Worthington met with Jim Stoffer, board director, Sequim School District and they are both representatives for WSSDA district 4. Beth Worthington and Jim Stoffer have set goals for their representation. The governor came out with a budget today and will begin the biennium budget process.

5.6 Board Comments

Jim Almond enjoyed attending the WSSDA Annual Conference in Spokane with the rest of the board.

Glen Robbins attended the celebration of education held by the North Kitsap School Foundation to present the grants. Glen Robbins enjoyed attending the WSSDA Annual Conference with the rest of the board. Glen Robbins congratulated Beth Worthington for becoming the representative for WSSDA Region 4. Glen Robbins was able to attend

an AP Bio Class and the kids did an outstanding job on their presentations. Glen Robbins attended the OESD Legislative meeting with Dr. Evans and district staff. Glen Robbins is looking forward to meeting with Performance Fact tomorrow afternoon to kick off the strategic planning process.

Beth Worthington attended the WSSDA Annual Conference with the board, Dr. Evans, and Rachel Davenport. The North Kitsap school board received the Board of Distinction at the WSSDA Annual Conference, which was an honor for our board.

Rick Eckert attended the WSSDA Annual Conference with the rest of the board. The district has great work being done and needs to continue to plan for the 22nd century. Rick Eckert is thankful to our community for passing our levies and bonds. Rick Eckert attended the Poulsbo Orchestra that was accompanied by the North Kitsap High School choir, it was a great concert. Rick Eckert attended the City Council meeting last night.

Cindy Webster-Martinson attended the WSSDA Annual Conference it was a very nice time. Cindy Webster-Martinson attended the Inter-Tribal Education Parent meeting. Cindy Webster-Martinson would love to observe Phil Campbell's step-up program. Cindy Webster-Martinson thanked Beth Worthington for being president for the last four years.

6. Action

6.1 Consent Agenda

Rick Eckert made a motion to accept the consent agenda items 6.1.1 through 6.1.5, Cindy Webster-Martinson seconded the motion. The board unanimously approved the motion.

6.1.1 The regular meeting minutes of November 8, 2018 were approved by the board as written.

6.1.2 The Special meeting minutes of November 14, 2018 were approved by the board as written.

6.1.3 General Fund vouchers 117195 through 117299, 201800060, 20180063, 201800064, 181900185 through 181900237, 181900252 through 181900296 and Payroll through November 30, 2018 in the amount of \$6,981,899.88. Capital Projects Fund vouchers 2161, 2165 through 2169 in the amount of \$22,038.80 and ASB Fund vouchers 201800065 through 201800066, 44058 through 44092 in the amount of \$84,870.76 were approved by the board.

6.1.4 Personnel recommendations were approved by the board as recommended.

6.1.5 Donations to the district were received from Kitsap Firefighters Benevolent Fund in the amount of \$2,448.00 to purchase jackets for Wolfle Elementary 2nd graders and ISP classes, North Kitsap High School Grad Party Committee in the amount of \$6,000 for student clubs working at 2018 Holiday Fest, and from

Kingston High School Athletic Boosters in the amount of \$4,789.48 from homecoming concessions, fun run, and auction to be divided up amongst all sports and clubs per participation. The board accepted the donations to the district as recommended.

6.2 Annual Board Organization

6.2.1 Election of Board President (roll call vote)

Jim Almond nominated Cindy Webster-Martinson as President, and Rick Eckert nominated Glen Robbins as President. The roll call vote was:

Beth Worthington voted for Cindy Webster-Martinson

Rick Eckert voted for Glen Robbins

Cindy Webster-Martinson voted for Cindy Webster-Martinson

Jim Almond voted for Cindy Webster Martinson

Glen Robbins voted for Glen Robbins

6.2.2 Assumption of Office by President

Cindy Webster-Martinson assumed office as President of the board.

6.2.3 Election of Vice President (roll call vote)

Glen Robbins nominated Rick Eckert as Vice President. Roll call vote for Rick Eckert to be elected vice president of the board was:

Beth Worthington voted for Rick Eckert

Rick Eckert voted for Rick Eckert

Cindy Webster-Martinson voted for Rick Eckert

Jim Almond voted for Rick Eckert

Glen Robbins voted for Rick Eckert

6.2.4 Appointment of School Board Liaison to WIAA

The board recommended Jim Almond be appointed as liaison to WIAA

6.2.5 Appointment of School Board Liaison to Port Gamble S'Klallam & Port Madison Suquamish Tribal Councils

The board recommended Glen Robbins be appointed as liaison to Port Gamble S'Klallam and Port Madison Suquamish Tribal Councils.

6.2.6 Appointment of School Board Liaison to the City of Poulsbo

The board recommended Rick Eckert be appointed as liaison to the City of Poulsbo.

6.2.7 Appointment of School Board Liaison to the Kingston Community

The board recommended Beth Worthington be appointed as liaison to the Kingston Community

Glen Robbins made a motion to appoint Jim Almond as liaison to WIAA, Glen Robbins as liaison to Port Gamble S'Klallam and Port Madison Suquamish Tribal councils, Rick Eckert as liaison to City of Poulsbo, and Beth Worthington liaison to the Kingston Community, Beth Worthington seconded the motion. The motion was discussed, voted on, and the board unanimously approved the motion.

6.3 Department of Commerce Grant Application- HVAC and Energy Upgrades

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the Department of Commerce grant application for their review and possible action.

Glen Robbins made a motion to approve the Department of Commerce grant application for HVAC and energy upgrades, Cindy Webster-Martinson seconded the motion. The motion was discussed, voted on, and the board unanimously approved the motion.

7. Management Report

7.1 Management Reports

7.1.1 Budget Status Report, October

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the October budget status report for their review and answered board questions.

7.1.2 Budget Process for 2019-2020

Jason Rhoads, Executive Director of Business, Finance, and Operations provided the board with the budget process for 2019-2020 for their review and answered board questions.

7.1.3 Schedule Committee Update

Jeff Sweeney, Executive Director of Teaching and Learning provided the board with the schedule committee update for their review and answered board questions.

7.1.4 WSSDA Debrief Discussion

The WSSDA debrief discussion was postponed.

8. Agenda Planning January 10, 2018

There were no changes recommended for the January 10, 2018 meeting.

9. Executive Session per RCW 42.30.110(i) to discuss legal matters with district attorney and is expected to last approximately 60 minutes.

The public meeting closed at 8:00 p.m. and the executive session opened at 8:05 p.m. The executive session closed at 8:57 p.m. and the public meeting opened at 8:57 p.m.

10. Adjournment at 8:57 p.m.

The regular meeting adjourned at 8:57 p.m.


Secretary to the Board of Directors


Board President