# **Community Partnership Committee Meeting**

### **District office**

### 18360 Caldart Ave NE

# Poulsbo, WA 98370

# October 12, 2016, 4:30 PM

# **Agenda**

- 1. Introductions and review of committee membership
- Quick review of step 3 in the Formal Track by Jamie Volmer (see link below). Note the four features of effective scripts: accommodate meetings of varying lengths, never assume that audience has prior knowledge of the topic, stripped of jargon and encourage audience feedback. <a href="http://www.jamievollmer.com/the-conversation.html">http://www.jamievollmer.com/the-conversation.html</a>
- 3. Round table discussion to develop the script.
- 4. Summarize actions.
- 5. Set agenda and assign leader for next meeting.